

M2PI

Manuscript Guide

Manual for
Author

Authors Tutorial

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e-Submission Main page

Main page

메인 구성은 로그인 없이 누구나 접속 가능한 Instructions for Authors, How to submit a manuscript, Copyright Transfer Form, Archive, Contact us 등으로 구성되어 있으며 투고를 위해서는 로그인 후 이용 가능합니다.

ID가 없으신 분은 상단우측의 "Register" 메뉴 또는 로그인 창 하단의 "Registration" 버튼을 통해 신규 ID를 발급 받을 수 있습니다.

로그인 후에는 사용자 권한에 따라서 이용가능 한 메뉴가 자동으로 생성됩니다.
(Author Center, Reviewer Center, Editor Center, Manuscript Editor, English-proofreading, Editor-in-Chief, Publisher로 접속할 수 있습니다.)

Online Manuscript Submission

Welcome to Korean Journal of Sport Science
e-submission system.
To Log in, enter your User ID and Password.
If it is your first visit,
please register before submission.

LOGIN

ID (E-MAIL)

PASSWORD

LOGIN

☐ Remember my ID on this computer

>> Registration

>> Forgot my password

Login/Registration

Login

논문투고 및 심사 시스템 이용을 위해서는 등록하신 ID(E-mail)와 비밀번호로 로그인 후 이용 가능합니다.

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To Log in, enter your User ID and Password.
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LOGIN

ID (E-MAIL)

PASSWORD

☐ Remember my ID on this computer

LOGIN

>> Registration

>> Forgot my password

Logout

페이지 중앙 또는 상단 우측에 있는 “Logout”을 선택하여 언제든지 시스템에서 로그아웃할 수 있습니다.
로그아웃 후에는 “Login” 페이지로 이동합니다.

Online Manuscript Submission

Welcome to Korean Journal of Sport Science
e-submission system.
To Log in, enter your User ID and Password.
If it is your first visit,
please register before submission.

You are logged in as : submit@m2-pi.com

▣ Author Center

LOGOUT

>> Edit My Account

Login/Registration

Forgot Your Password?

계정을 가지고 있지만 비밀번호를 잊어 버린 경우 “Forgot Your Password?” 메뉴를 통해 비밀번호를 찾을 수 있습니다.

이 시스템은 비밀번호를 재설정 할 수 있도록 입력하신 이메일로 안내 메일이 발송 되며, 이메일에서 “Password Change” 링크를 클릭 후 비밀번호를 변경하시기 바랍니다.

Online Manuscript Submission

Welcome to Korean Journal of Sport Science e-submission system.
To Log in, enter your User ID and Password.
If it is your first visit,
please register before submission.

LOGIN

ID (E-MAIL)
PASSWORD
☐ Remember my ID on this computer

» Registration

» Forgot my password

Enter your ID (e-mail address) into the box below. If an account exists with this e-mail address, your password will be e-mailed to you.

ID (e-mail)

Confirm

Hello, this is the editorial office of Korean Journal of Financial Studies.

Your ID and password are as followings.

ID / Modify : / [Password Change](#)

Please log in electronic manuscript system again. Please contact copy editor on Journal if you have any further inquiries. Email of contact person is [kjs@kfsa.or.kr](#)

Thank you.

Editorial members

Korean J Financ Stud
TEL: +82-2-780-2075
FAX: +82-2-783-0539
E-mail: [kjs@kfsa.or.kr](#)
6F, Korea Financial Investment Association Building
143, Ulsadangdaero, Yeongdeungpo-gu, Seoul 07332, Korea
Website: [http://www.kfsa.or.kr](#)

ID (E-mail)	<input type="text"/>
Name	<input type="text"/>
Password	<input type="password"/>
Password Retype	<input type="password"/>
<input type="button" value="Modify"/>	

Login/Registration

Registration

논문투고 및 심사 시스템은 로그인 후 이용 가능합니다.
ID가 없으신 분은 "Registration"을 통해 신규 ID를 발급 받을 수 있습니다.

Online Manuscript Submission

Welcome to Korean Journal of Sport Science
e-submission system.
To Log in, enter your User ID and Password.
If it is your first visit,
please register before submission.

LOGIN

ID (E-MAIL)

PASSWORD

LOGIN

☐ Remember my ID on this computer

>> Registration

>> Forgot my password

회원가입을 위해서는 아래와 같이 두 단계로 진행됩니다.

1. 개인정보수집 동의 확인
2. 개인정보 입력 및 가입 완료
3. 가입 완료 자동 메일 발송

1 Registration

* Use of Your Personal Information

The Purpose of the Collection and Use of Personal Information

Personal information submitted to Korean Journal of Financial Studies is used for the purpose of management of the members' activity data for such means of taking attendance to Korean Journal of Financial Studies. Personal information submitted to Korean Journal of Financial Studies is handled appropriately within the scope of the purpose of use and will not be disclosed to any third party unless specifically requested by law.

The Items of Required Personal Information

<Required>
Name, Degree, Affiliation, Country, Telephone, Fax, E-mail, Password

Provision and Usage Period

While receiving services provided by Korean Journal of Financial Studies, user personal information will be retained and used by Korean Journal of Financial Studies. If requested for withdrawal, user personal information will be deleted at the same time of the membership withdrawal.

☐ I agree to the collection and use of personal information.

Confirm

2

Identification

ORCID iD

ID (E-mail)

Password

First Name

Last Name

Contact

Affiliation

Sign

Address

City/State

Country

Home Phone

Mobile Phone

Available as a Member?

Subsidiary

Country

City/State

Country

City/State

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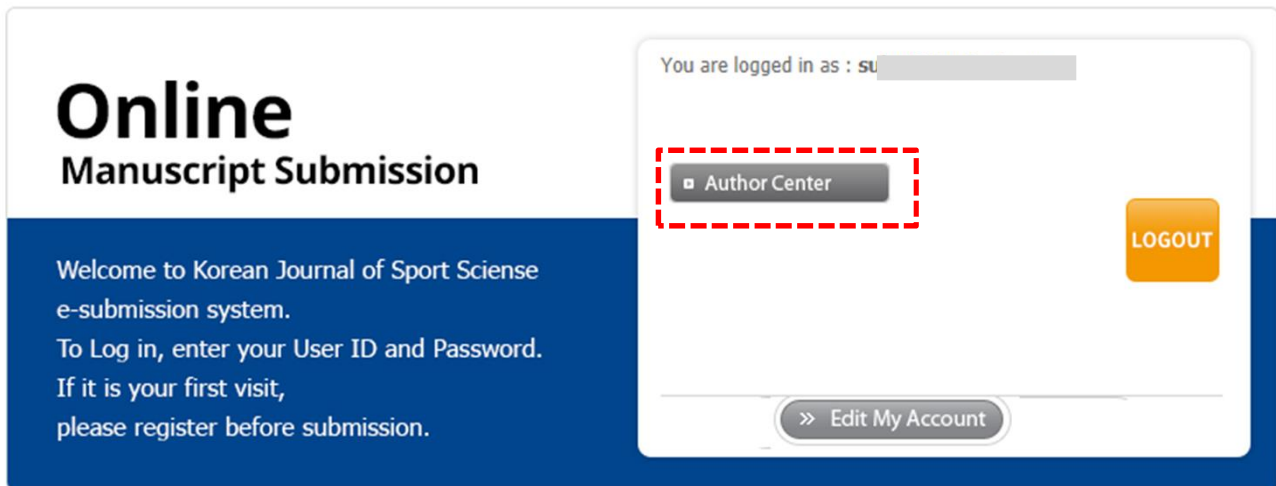
Copyright © M2PI All rights reserved. M2PI M2 Publishing Inc.

Login/Registration

The Welcome Page

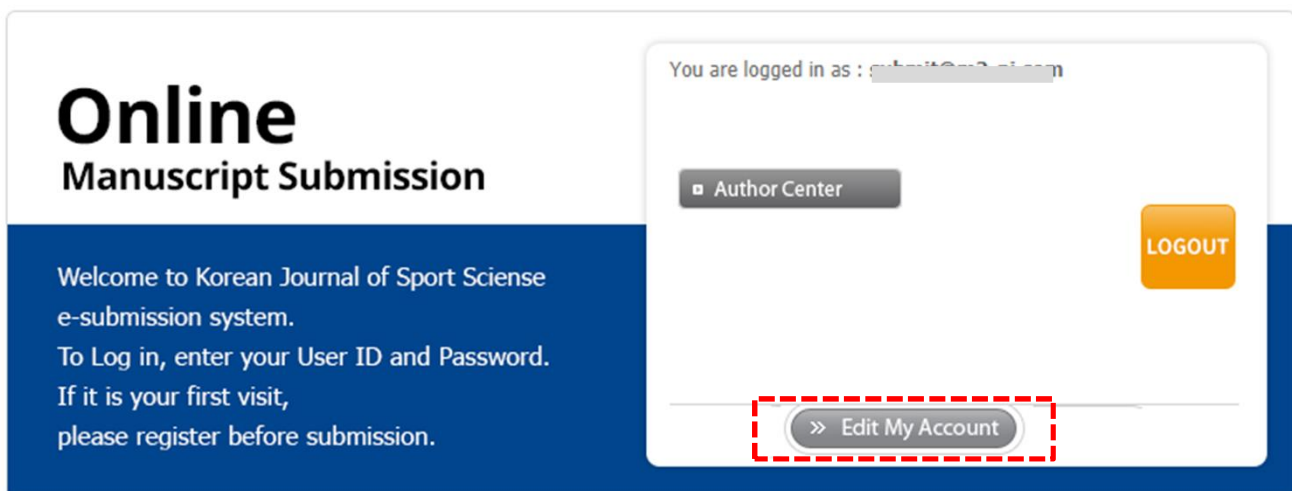
현재 로그인 정보를 나타내주며, “Author Center” 바로가기 메뉴가 있습니다.
(사용자 권한에 따라, 접근할 수 있는 메뉴가 자동으로 표기됩니다.)

“Author Center”를 클릭하여 투고자 페이지로 입장합니다.



Edit My Account


하단 중앙 또는 상단 우측에 있는 “Edit My Account” 메뉴를 통해 개인정보를 수시로 업데이트 할 수 있습니다.




Author Center Main

Author Main

투고한 논문의 진행 현황을 확인할 수 있으며 신규 논문을 투고 할 수 있습니다.
각 메뉴를 클릭하면 상세내용을 확인 할 수 있습니다.

 Author



The journal to which you are submitting your manuscript employs a plagiarism detection system. By submitting your manuscript to this journal you accept that your manuscript may be screened for plagiarism against previously published works.

1 New Submissions

2 [Incomplete Submissions](#)
[Submissions Returned to Author](#)
[Submissions Under Process](#)

Reviews / Revisions
[Manuscripts in Review](#)
[Manuscript in Revision](#)
[Manuscripts Accepted](#)

Completed
[English Editing](#)
[Manuscripts in Final revision](#)
[Manuscript Editing](#)
[In Press](#)

Accepted (0) Rejected (0) Submissions with a Decision (0)

3 Author Resources

It shows the most recent five e-mails reading your submission. To remove an e-mail from this list, click the delete link

4

Manuscript Title	Date Submitted	Status	Edit (revision)
------------------	----------------	--------	-----------------

1. "Submit a Manuscript" 버튼을 클릭하면 신규 논문을 투고할 수 있습니다.
2. 투고한 논문의 개수 및 전체 현황을 볼 수 있으며, 클릭 시 상세 내용을 확인할 수 있습니다.(각 현황 별 논문 개수 표기)
3. 수신 된 메일을 다시 한번 확인 할 수 있습니다.
4. 진행 중 논문(Manuscripts in Progress) 리스트를 한번에 확인할 수 있습니다.

New Submission

New Submission

신규 논문을 투고하기 위해서는 “Submission Agreement”를 모두 확인해야 투고 하실 수 있습니다.

 Author

The corresponding author submitting the manuscript attests to the following:

- ☐ a. All co-authors have read and agreed to the submission of the manuscript.
- ☐ b. All authors have contributed to the paper as specified in the Uniform Requirements for Manuscripts Submitted to Biomedical Journals (www.icmje.org).
- ☐ c. The paper has not been published elsewhere and is not under consideration for publication elsewhere.
- ☐ d. In case the manuscript is accepted for publication, it will not be published in other scientific journals without the permission from *Korean J Financ Stud* editor.

Confirm

New Submission

New Submission

논문접수 1단계 : Manuscript type, Title, Abstract, Corresponding Author

1. 입력양식에 맞게 논문을 입력합니다.(Type, Title, Running Title, Abstract, Keywords 등)
Category of submission 에서 New와 Resubmission의 차이는 아래와 같습니다.
2. Corresponding Author 정보를 입력합니다.
로그인 한 본인이 Corresponding Author 일 경우에는 "Please check here if corresponding author is the same to registrant."에 체크하면 자동으로 정보가 표기되고 "Find Author"로 Corresponding Author 정보를 검색하실 수 있습니다.

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Suggest Reviewers

STEP 7. Preview

STEP 8. Submit

Step 1. Manuscript Type, Title and Abstract

*=Required fields

Type of Manuscript

☐ Original article

☐ Review

☐ Letter to the editor

☐ Editorial

* Subspecialty

-- None --

* Title

Special Characters

Title (Korean)

Special Characters

* Running Title

0/40 characters

* Do not use special characters

Running Title (Korean)

* Do not use special characters

Acknowledgment

* Keywords

* Between three and five keywords should be listed.

2

Corresponding Author

☐ Please check here if corresponding author is the same to registrant.

* E-mail

Find Author

* Full Name

First Name

Middle Name

Last Name

Name (Korean)

* ORCID ID

What is ORCID?

* Position

* Author contributions

☐ Conceptualization

☐ Data curation

☐ Formal analysis

☐ Funding acquisition

☐ Methodology

☐ Project administration

☐ Visualization

☐ Writing - original draft

☐ Writing - review & editing

* Affiliation

ex) Department of 000, 000 University

Affiliation (Korean)

ex) Department of 000, 000 University

* Address

ex) 6F, Korea Financial Investment Association Building 143, Uisadangdaero, Yeongdeungpo-gu, Seoul 07332, Korea

* City

* Country

None

* Tel

Fax

Cellular Phone

New Submission

New Submission

논문접수 2단계 : Authors and Affiliations

1. Order 정렬 기능을 통해 저자 순서를 배치합니다. Order->1은 First Author입니다.
2. 한 저자의 소속이 2개일 경우 2번을 통해 한번 더 지정할 수 있습니다.
3. 잘못 입력 된 저자의 정보를 수정, 삭제 할 수 있습니다.
4. 저자 추가 시 소속이 이전 입력 한 사람과 동일할 경우 4번에서 소속을 선택하면 됩니다. 입력 한 소속에 오차가 발생하면 3번을 통해 수정하면 자동으로 반영됩니다.
5. 저자명을 입력 양식에 맞게 입력 후 "Add Author"를 클릭하면 저자가 추가 됩니다.
6. 소속이 없을 경우 별도로 소속을 입력합니다.

STEP 1. Title and Abstract
STEP 2. Authors
STEP 3. File upload
STEP 4. PDF conversion
STEP 5. Cover Letter
STEP 6. Suggest Reviewers
STEP 7. Preview
STEP 8. Submit

Step 2. Authors and Affiliations

Please fill in the author names and affiliation. The author list can not be revised after submission. The result of review shall be informed only to the corresponding author.

Order	Name	Contributions	Affiliation	Other Affiliation	Another Affiliation	Edit	Delete
1	Corresponding Author Younsang Cho [*] First Author 12341234	Conceptualization, Project administration	M2community Co, Ltd. , Seoul, Korea, ? Republic of				

Add the corresponding author ☐
Add the first author ☐
* The maximum number of First author is two.

* First Name

Younsang

Middle Name

* Last Name

Cho

Name (Korean)

염투

ORCID ID

What is ORCID?

* Position

* Author contributions

☐ Conceptualization
☐ Data curation
☐ Formal analysis
☐ Funding acquisition
☐ Methodology
☐ Project administration
☐ Visualization
☐ Writing - original draft
☐ Writing - review & editing

* Affiliation

If there is the affiliation you belong to, select it. If not, enter your affiliation directly to add new one.

* City

Seoul

* Country

Korea, ?Republic of

E-mail

younsang@m2community.co.kr

Add Author

Affiliation Management

1.	M2community Co, Ltd.	
2.	M2community Co, Ltd. Test22	

* Affiliation

Affiliation (Kor)

* City

* Country

Korea, ?Republic of

Add(affiliation)

New Submission

New Submission

논문접수 3단계 : File upload

1. 논문파일은 Title page, Main body, Table, Figure, Supplement, Copyright Transfer Agreement으로 나누어서 첨부합니다.
: 첨부하는 파일에 대한 포맷은 Item을 선택하면 화면에 나타납니다.
2. 각 Item별로 등록할 파일을 찾은 뒤, "Upload File" 버튼을 클릭해야만 저장 됩니다.
3. 입력한 file은 "Original files" 리스트에서 확인 가능하고 Table과 figure의 경우, file을 첨부 한 후 File Description을 입력하셔야 하며, 순서대로 정렬하실 수 있습니다.
4. 입력한 file은 투고 완료 전까지 "Edit/Delete" 버튼을 통해 수정/삭제 하실 수 있습니다.

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Suggest Reviewers

STEP 7. Preview

STEP 8. Submit

Step 3. File upload

Please upload Title page, Main body and Copyright Transfer Agreement.

1

Item

Title page (With Author Details) *

Main body (No Author Details) *

Table

Figure

Supplementary materials

Copyright Transfer Agreement

(File Format : MS word (.doc, .docx))

File Name

파일 선택

선택된 파일 없음

2

Upload File

Original files

3

Order	Item	File Name	Description	Date	Edit	Delete
1	Title page (With Author Details)	A_kjfs_20190002_1_00.docx		03-Jan-2020	EDIT	DEL.
2	Main body (No Author Details)	A_kjfs_20190002_2_00.docx		03-Jan-2020	EDIT	DEL.

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Save

Next

New Submission

New Submission

논문접수 3단계 : File upload > Copyright Transfer Agreement 업로드

1. 저작권 동의서는 “Copyright Transfer Form Download” 버튼 클릭 후, 출력하여 저자에게 친필 서명을 받습니다.
2. 친필 서명을 받은 후 doc, docx, jpg, pdf 파일로 업로드 합니다.

1 Title, Abstract

2 Authors

3 File upload

4 PDF conversion

5 Cover Letter & Additional Info.

6 Suggest Reviewers

7 Preview

8 Submit

File upload
Please upload Manuscript file Copyright Transfer Form.

Step 3.
Manuscript file Article title, full names and affiliations of all authors, corresponding author's contact information, running title, Abstract, key words, main text, acknowledgments, references, figure legends.
Table file tables of data(includes table footnotes)
Figure file includes figures (illustrations, diagrams or photographs)
Supplement file Supply all supplementary material in standard file formats
Copyright Transfer Form

1

Manuscript file
Table
Figure
Supplementary materials
Copyright Transfer Agreement

2

Format : MS word (.doc, .docx, pdf, jpg)
» Copyright Transfer Form

File Name

찾아보기...

Upload File

Order	Item	File Name	Description	Date	Edit	Delete
1	Manuscript file				EDIT	DEL
2	Table				EDIT	DEL
3	Figure				EDIT	DEL

Copyright Agreement

The following must be completed to identify the manuscript. Please print.

Manuscript Number: _____

Manuscript Title: asaf

Name of Authors: Su Jeong Kim

COPYRIGHT TRANSFER

This form must be signed by an author or by an authorized agent. In the case of an article commissioned by another person or organization or written as part of duties as an employee, an authorized representative of the commissioning organization or employer should sign.

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3. The right to grant or refuse permission to third parties to publish all or part of the article or translations thereof. In the case of complete articles, such third parties must obtain The Korean Ceramic Society's permission as well.

Author warrants that the article is original work and has not been published before in any form and that it does not infringe upon any copyright.

The author declares that any person named as co-author of the contribution is aware of the above fact and has agreed to being so named.

Print Author's or Agent Name	Author's or Agent's Signature	Date
Su Jeong Kim		

Corresponding Author
Name: Su Jeong Kim
E-Mail: sj6124@m2community.co.kr
Tel: 1 / Fax: 1
Address: .

[Print](#)

New Submission

New Submission

논문접수 4단계 : PDF conversion

1. 3단계에서 입력한 파일은 “Build PDF” 버튼을 클릭하여 PDF 파일로 변환합니다.
2. “Build PDF” 버튼 클릭 시 2번과 같이 자동적으로 “PDF Converting” 진행 됩니다.
3. PDF 변환이 완료되면 3번과 같이 merge 된 pdf 파일이 생성됩니다.
(Main body+ Table + Figure 파일이며, Title page는 제거됩니다.)

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Suggest Reviewers

STEP 7. Preview

STEP 8. Submit

Step 4. PDF conversion

Please click the "Build PDF" button. (The process finishes when the PDF Merger file is made.)

Order	File Designation	Original File Name	Description
1	Title page (With Author Details)	A_kjfs_20190002_1_00.docx (12KBytes)	
2	Main body (No Author Details)	A_kjfs_20190002_2_00.docx (38KBytes)	
3			A_kjfs_20190002_0.pdf

* You must click "Build PDF" for your submission to proceed to the next step.

1

Prev

Build PDF

Next

2

PDF Converting

New Submission

New Submission

논문접수 5단계 : Cover Letter & Additional Info

편집인에게 전하는 글을 입력합니다.

: 위 내용에 대해서는 논문 수정시에도 추가로 작성하실 수 있습니다.

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Suggest Reviewers

STEP 7. Preview

STEP 8. Submit

Step 5. Cover Letter & Additional Information

Cover Letter Please, writer down the additional notes to Editor-in-Chief.

Additional Information Please respond to the questions/statements below.

Cover Letter

Additional Information

* a. Research Grant ☐ Yes ☒ No

* b. Conflict of Interest ☒ Yes ☐ No

No potential conflict of interest relevant to this article was reported.

Prev

Save

Next

New Submission

New Submission

논문접수 6단계 : Suggest Reviewers

특별히 심사를 의뢰 하고 싶은 심사위원이 있을 경우 이름, 이메일, 소속을 입력하시면
심사 의뢰 시 참고 합니다.
없을 경우 "Skip" 버튼을 클릭하면 다음 단계로 이동합니다.

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Suggest Reviewers

STEP 7. Preview

STEP 8. Submit

Step 6. Suggest Reviewers

This is particularly important when the manuscript deals with a highly specialized subject.

Use the fields below to give us contact information for each suggested reviewer.

Please note that the journal may not use your suggestions, but your help is appreciated and may speed up the selection of appropriate reviewers.

* Selection of the suggested reviewers is optional. If not, click the "skip" button.

* indicates a required field.

* Surname	* Given names	* E-mail Address	* Affiliation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Prev

Save

Next

Skip

New Submission

New Submission

논문접수 7단계 : Preview

1. 1단계에서 6단계까지 입력한 내용을 제출 전에 다시 한번 체크 한 후 수정사항이 있을 경우 "Modify" 버튼을 통해 해당 단계로 이동하여 논문을 수정합니다.
2. 논문 제출 전에 마지막으로 변환한 "PDF" 파일을 점검해야만 제출 가능합니다.
3. "Submit" 버튼을 클릭하면 제출이 완료됩니다.
(제출이 완료된 후에는 투고 논문에 대해서 심사전에는 수정할 수 없습니다.)

STEP 1. Title and Abstract
STEP 2. Authors
STEP 3. File upload
STEP 4. PDF conversion
STEP 5. Cover Letter
STEP 6. Suggest Reviewers
STEP 7. Preview
STEP 8. Submit

Step 7. Preview

Please confirm preview contents. If you agree to submit the manuscript, please click "submit" button.

Step 1. (Title, Abstract) 1 ☒ [Modify](#)

Type of Manuscript

Title

Running Title

Abstract

Keywords :

Acknowledgment

Corresponding Author

E-mail

Name

Affiliation

Address

Step 2. (Authors) [Modify](#)

Author contribution

Step 3. (File upload) [Modify](#)

[A_kjfs_20190002_0.pdf](#)

☒ I have reviewed the pdf file of the manuscript
Confirmation of the pdf file is required prior to submission of the manuscript

Step 5. (Cover Letter & Additional Information) [Modify](#)

cover letter

☒ a. Research Grant

☒ b. Conflict of Interest

No potential conflict of interest relevant to this article was reported.

Step 6. (Suggest Reviewers) [Modify](#)

☒ Surname ☒ Given names ☒ E-mail Address ☒ Affiliation

☒ Please click "submit" button after completion of the manuscript PDF file.

[Prev](#) 3 [Submit](#)

New Submission

New Submission

[논문접수 8단계 : Submit](#)

논문 투고 8단계는 투고 완료 페이지입니다. 제출이 완료 된 논문은 수정할 수 없습니다. 아래 1번과 같이 투고 완료 메일이 Corresponding Author와 제출자에게 발송 되며, 모든 진행, 심사 결과에 대해서도 메일로 통보됩니다.

 Author

Thank you for submitting your manuscript.

All manuscripts will first be reviewed to ensure compliance with the manuscript submission guidelines.
You will receive your registration number or return notice via email.

For any questions, please call editorial staff at

E-mail : 
Website : 

Confirm

New Submission

Incomplete Submissions

논문 투고 시 일부 내용을 입력/저장하고 로그아웃 하거나 다른 메뉴로 이동 했을 때 작성 중인 논문 목록을 확인 할 수 있으며 삭제 또는 계속 이어서 투고를 완료 할 수 있습니다.

1. Author Main 페이지에서 “Incomplete Submissions” 클릭하면 작성중인 논문 목록 페이지로 이동합니다.
2. Author Main 페이지 하단에서도 작성중인 논문 목록 확인 가능하며 “제목” 또는 “Continue Submission” 버튼 클릭 시 투고 페이지로 이동합니다.
3. 작성중인 논문은 Author Main 페이지 또는 Incomplete Submissions 목록 페이지에서 삭제 가능합니다. 삭제 된 논문은 다시 되돌릴 수 없으니 주의하시기 바랍니다.



The journal to which you are submitting your manuscript employs a plagiarism detection system. By submitting your manuscript to this journal you accept that your manuscript may be screened for plagiarism against previously published works.

New Submissions

Submit a Manuscript

1 [Incomplete Submissions](#)

0 [Submissions Returned to Author](#)

0 [Submissions Under Process](#)

Reviews / Revisions

0 [Manuscripts in Review](#)

0 [Manuscript in Revision](#)

0 [Manuscripts Accepted](#)

Completed

0 [English Editing](#)

0 [Manuscripts in Final revision](#)

0 [Manuscript Editing](#)

1 [In Press](#)

[Accepted \(1\)](#) [Rejected \(0\)](#) [Submissions with a Decision \(0\)](#)

[Managing editor \(0\)](#)

Manuscripts in Process

Manuscript Title	Date Submitted	Status	Edit (revision)
Test2	16-Dec-2019	Incomplete	2 Continue Submission 3 DEL

New Submission

Submissions Returned to Author

투고가 완료된 논문 중에서 편집위원회의 요청에 의해 접수 전, 수정 가능한 상태로 전환된 논문 목록을 확인할 수 있습니다.

1. Author Main 페이지에서 "Submission Returned to Author" 클릭하면 논문 목록을 확인할 수 있는 페이지로 이동합니다.
2. Author Main 페이지 하단에서도 논문 목록 확인 가능하며 "제목" 또는 "Continue Submission" 버튼 클릭 시 투고 페이지로 이동합니다. 투고 완료 전 상태와 동일하므로, 편집위원회에서 요청한 수정사항을 확인 후 논문을 수정하시면 됩니다.

The screenshot displays the Author Main interface. On the left, a sidebar lists submission categories: New Submissions (with a 'Submit a Manuscript' button), Incomplete Submissions (0), Submissions Returned to Author (1, highlighted with a red dashed box and a circled '1'), and Submissions Under Process (0). Below this are sections for Reviews / Revisions (Manuscripts in Review, Manuscript in Revision, Manuscripts Accepted) and Completed (English Editing, Manuscripts in Final revision, Manuscript Editing, In Press (1)). At the bottom of the sidebar, it shows 'Accepted (1)', 'Rejected (0)', 'Submissions with a Decision (0)', and 'Managing editor (0)'. The main content area has an 'Author Resources' section with a list of recent emails. Below that is a table titled 'Manuscripts in Process' with columns: Manuscript Title, Date Submitted, Status, and Edit (revision). The first row shows 'Test2' submitted on '16-Dec-2019' with a status of 'Incomplete'. This row is highlighted with a red dashed box and a circled '2'. The 'Edit (revision)' column for this row contains a 'Continue Submission' button and a 'DEL' link.

Manuscript Title	Date Submitted	Status	Edit (revision)
Test2	16-Dec-2019	Incomplete	Continue Submission DEL

New Submission

Submissions Under Process

Author Main 페이지에서 “Submissions Under Process” 클릭하면 심사 대기중인 논문 목록 페이지로 이동 합니다.

- **Awaiting** : 접수번호(Manuscript ID) 부여 전 상태
- **Submitted** : 접수번호(Manuscript ID) 부여 후 심사위원 배정 전 상태

논문 제목 클릭 시 투고한 논문의 상세 정보를 확인할 수 있습니다.

New Submissions

Submit a Manuscript

[0 Incomplete Submissions](#)

[0 Submissions Returned to Author](#)

[1 Submissions Under Process](#)

Reviews / Revisions

[0 Manuscripts in Review](#)

[0 Manuscript in Revision](#)

[0 Manuscripts Accepted](#)

Completed

[0 English Editing](#)

[0 Manuscripts in Final Revision](#)

[0 Manuscript Editing](#)

[0 In Press](#)

[Accepted \(0\)](#) [Rejected \(0\)](#) [Submissions with a Decision \(0\)](#)

[Managing editor \(0\)](#)

Manuscripts in Process

Manuscript ID	Manuscript Title	Date Submitted	Status	Edit (revision)
TEST	[VIEW]	12-Dec-2019	Awaiting	

Author Resources

It shows the most recent five e-mails reading your submission. To remove an e-mail from this list, click the delete link

20190001

Manuscript ID	Manuscript Title	Date Submitted	Date Decisioned	Status	Edit (revision)
	TEST	12-Dec-2019	16-Dec-2019	Awaiting	[VIEW]

New Submission

Submissions Under Process

Awaiting 논문

투고가 완료 되면 심사 진행 상태는 “Awaiting”이 되며 이 경우 “Manuscript ID” 번호 대신 “Temporary number”가 부여됩니다.
해당 제목을 클릭 시 투고한 내용을 확인할 수 있으며 수정은 불가능합니다.

Submissions Under Process

Manuscript ID	Manuscript Title	Date Submitted	Date Decisioned	Status	Edit (revision)
-	test test [VIEW]	21-Aug-2015	-	Awaiting	

Title

Category of Submission

New

Manuscript ID

Subspeciality

Subspeciality

Temporary number

20190001

Title

TEST

Running title

TEST

Type of Manuscript

Original article

Date Submitted

12-Dec-2019

Corresponding Author

E-mail

Name

Affiliation

Address

City

Country

Korea, ?Republic of

Tel

Fax

Cellular Phone

Author Information

V

I

Author contribution

C

D

F

F

F

V

V

Abstract & Cover Letter

Abstract

TEST

Keywords

TEST&&TEST&&TEST&&TEST&TEST

Acknowledgment

TEST

Cover Letter & Additional Information

a. Research Grant

No

b. Conflict of Interest

No

Manuscript File

Original files

New Submission

Submissions Under Process

Submitted 논문

편집위원회에서 적합성 여부 판단 후 접수 완료 된 논문의 경우 “Manuscript ID”가 부여되며 심사위원 배정 후 심사가 진행 됩니다.

해당 제목을 클릭 시 투고한 내용을 확인할 수 있으며 수정은 불가능합니다.

Submissions Under Process

Manuscript ID	Manuscript Title	Date Submitted	Date Decided	Status	Edit (revision)
-001	test test [VIEW]	21-Aug-2015	-	Submitted	

Title

Category of Submission
Manuscript ID
Subspeciality
Temporary number
Title
Running title

Type of Manuscript
Date Submitted

Corresponding Author

E-mail
Name
Affiliation
Address
City
Tel
Cellular Phone

Country
Fax

Author Information

Abstract & Cover Letter

Abstract
Keywords
Acknowledgment

Cover Letter & Additional Information

Manuscript File

Original files

File Name	PDF File Name	File Designation
-0001_1_00.docx		Title page (With Author Details)
-0001_2_00.docx		Main body (No Author Details)
-0001_6_00.docx		Copyright Transfer Agreement
	-0001_0.pdf	

Reviews/Revisions

Manuscripts in Review

심사위원이 배정 된 후 심사 진행중인 논문의 현황을 확인할 수 있습니다.

New Submissions

[Submit a Manuscript](#)

[0 Incomplete Submissions](#)

[0 Submissions Returned to Author](#)

[0 Submissions Under Process](#)

Reviews / Revisions

[1 Manuscripts in Review](#)

[0 Manuscripts in Revision](#)

[0 Manuscripts Accepted](#)

Completed

[0 English Editing](#)

[0 Manuscripts in Final revision](#)

[0 Manuscript Editing](#)

[0 In Press](#)

[Accepted \(0\)](#) [Rejected \(0\)](#) [Submissions with a Decision \(0\)](#)

[Managing editor \(0\)](#)

Manuscripts in Process

Manuscript Title	Date Submitted	Status	Edit (revision)
	12-Dec-2019	Under 1st Review	

1. 심사 진행 중인 논문의 리스트로 이동하며 상세보기만 가능합니다.

- Date Decided : 해당 회차의 심사 결과가 통보 된 날짜입니다.
- Status : 현재 몇 회차 심사중인지 알 수 있습니다.

2. 제목 클릭 시 상세 보기 화면으로 이동합니다.

Manuscript ID	Manuscript Title	Date Submitted	Date Decided	Status	Edit (revision)
9-0001		12-Dec-2019	16-Dec-2019	Under 1st Review	

Reviews/Revisions

Manuscript in Revision

1차, 2차 등 심사결과에 대한 지적사항 및 심사내역을 확인하실 수 있으며, 심사 결과 확인 후 논문에 대해 수정 할 수 있습니다.



The journal to which you are submitting your manuscript employs a plagiarism detection system. By submitting your manuscript to this journal you accept that your manuscript may be screened for plagiarism against previously published works.

New Submissions

[Submit a Manuscript](#)

- [0 Incomplete Submissions](#)
- [0 Submissions Returned to Author](#)
- [0 Submissions Under Process](#)

Reviews / Revisions

- [0 Manuscripts in Review](#)
- [1 Manuscript in Revision](#)
- [0 Manuscripts Accepted](#)

Completed

- [0 English Editing](#)
- [0 Manuscripts in Final revision](#)
- [0 Manuscript Editing](#)
- [0 In Press](#)

[Accepted \(0\)](#) [Rejected \(0\)](#) [Submissions with a Decision \(0\)](#)
[Managing editor \(0\)](#)

Author Resources

It shows the most recent five e-mails reading your submission. To remove an e-mail from this list, click the delete link

Manuscripts in Process

Manuscript Title	Date Submitted	Status	Edit (revision)
	12-Dec-2019	In first revision Minor revision	Revision Processing



Reviews/Revisions


Manuscript in Revision

Manuscript Title

제목 클릭하면 논문 등록 기본정보, Manuscript file(Original files ~ 최종파일), 심사내역, 수정내역 등 전체적인 상세정보를 확인하실 수 있습니다.


Manuscripts in Process


Manuscript Title	Date Submitted	Status	Edit (revision)
		In first revision Minor revision	Revision Processing




Title

Category of Submission New

Manuscript ID  Type of Manuscript Original article

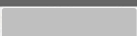
Subspecialty  Date Submitted 12-Dec-2019


Temporary number 

Title TEST

Running title TEST


Corresponding Author

E-mail 


Name 

Affiliation M2community Co, Ltd.


Address


City Seoul Country 


Tel 111 Fax 111

Cellular Phone 

Author Information







Wrong - review & editing:

Abstract & Cover Letter

Abstract TEST

Keywords TEST&&TEST&&TEST&&TEST&&TEST

Acknowledgment TEST

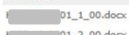

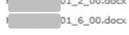



Cover Letter & Additional Information

a. Research Grant No


b. Conflict of Interest No

Manuscript File

Original files

File Name	PDF File Name	File Designation
		Title page (With Author Details)
		Main body (No Author Details)
		Copyright Transfer Agreement

1st revision files



Review Result

Review Result	1st	2nd	3rd	4th	5th
Review Result	Minor revision				

Reviews/Revisions

Manuscript in Revision

Status

현재 심사 진행 상태 및 수정 마감일을 확인할 수 있으며, 버튼 클릭 시 심사결과에 대한 지적사항 및 심사내역을 확인하실 수 있습니다.
수정 마감일이 지난 후에는 수정할 수 없으니 수정기간을 지켜주시기 바랍니다.

Manuscript in Revision					
Manuscript ID	Manuscript Title	Date Submitted	Date Decisioned	Status	Edit (revision)
0003-15	test test [VIEW]	21-Aug-2015	21-Aug-2015	In first revision Processing ~ 2015-9-18 Minor revision	>> Revision

Review Result

Manuscript ID	0002
Review Count	1st
Send Date	06-Oct-20
Recommendation	Minor revision
Comments to Authors (Editorial Office)	통합심사내용 test

Reviewer's Comments

Reviewer 1

Comments to Authors

> Print > Close

Reviews/Revisions

Manuscript in Revision

[Edit \(revision\)](#)

논문에 대한 수정은 심사결과 확인 후 “Revision” 버튼을 클릭한 후에 단계별로 작성하시면 됩니다. “Revision” 버튼은 상태값이 저자 수정 시에만 활성화 됩니다.

Manuscripts in Process

Manuscript Title	Date Submitted	Status	Edit (revision)
		In first revision Minor revision	Revision Processing

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Author's comment

STEP 7. Preview

STEP 8. Submit

Step 1. Manuscript Type, Title and Abstract

Please fill in the manuscript type, title, running title, abstract, keywords and Corresponding Author.

*=Required fields

* Type of Manuscript	<input checked="" type="radio"/> Original article <input type="radio"/> Review <input type="radio"/> Letter to the editor <input type="radio"/> Editorial
* Subspecialty	Subspecialty ▼
* Title	<input type="text"/> Special Characters
Title (Korean)	<input type="text"/> Special Characters
* Running Title	<input type="text"/> 4/40 characters * Do not use special characters
Running Title (Korean)	<input type="text"/> * Do not use special characters
* Abstract	<p>- 1 words (up to 400 Words) * It should contain the following components in the order listed without changing lines: purpose, methods, results and conclusion. (Word count of abstract should be equal to or less than 400)</p> <p>TEST</p> <p>Special Characters</p>
Acknowledgment	<p>TEST</p>
* Keywords	<input type="text"/> TEST <input type="text"/> TEST <input type="text"/> TEST <input type="text"/> TEST * Between three and five keywords should be listed.

Reviews/Revisions

Manuscript in Revision

Edit (revision) – 3단계 File Upload: 심사결과에 따른 논문파일 수정

논문 수정은 “New Submissions”과 동일한 단계로 진행되나, 저자 정보에 대한 수정은 할 수 없습니다. 심사 결과에 따라 수정 된 논문 파일은 3단계 **File Upload**에서 최초 투고 시와 동일한 방법으로 첨부파일 등록 후 “PDF conversion”을 합니다.
첨부한 파일은 Original file부터 3차 수정 된 파일까지 업로드 된 모든 파일을 확인할 수 있습니다.

STEP 1. Title and Abstract
STEP 2. Authors
STEP 3. File upload
STEP 4. PDF conversion
STEP 5. Cover Letter
STEP 6. Author's comment
STEP 7. Preview
STEP 8. Submit

Step 3. File upload

Please upload Main body (Clean Copy). List of responses file.

- * Title page Article title, full names and affiliations of all authors, corresponding author's contact information, running title, acknowledgments.
- * Main body Abstract, key words, main text, references, figure legends.
- * List of responses file Response to Decision Letter

Table file tables of data(includes table footnotes)
Figure file includes figures (illustrations, diagrams or photographs)
Supplement file Supply all supplementary material in standard file formats

View and Response to Decision Letter

	1st	2nd	3rd	4th	5th
Review Result	Minor revision				

Add a New File

Item

Title page (With Author Details)
Main body (No Author Details)
List of responses file
Table
Figure

(File Format : MS word (.doc, .docx))

File Name

파일 선택
선택된 파일 없음

Upload File

Original files

Order	Item	File Name	Description	Date	Edit	Delete
1	Title page (With Author Details)			10-Dec-2019		
2	Main body (No Author Details)			10-Dec-2019		
3				10-Dec-2019		

1st revision files

* In the case of Table and Figure, you can copy the file you uploaded previously. Select the "checkbox" tap of the previous file to copy.

* If you have to revise Title or Abstract, you must revise at first step as well.

Order	Item	File Name	Description	Date	Edit	Delete
-------	------	-----------	-------------	------	------	--------

Reviews/Revisions

Manuscript in Revision

Edit (revision) – 6단계 Response note: 논문 수정에 따른 저자의견 입력

1차 심사의견을 다시 한번 확인할 수 있으며, 각 심사위원의 심사의견에 대한 답변서(list of responses) 작성합니다. 직접 입력하거나 파일로 첨부하여 전달할 수 있습니다. 나머지 단계는 최초 등록과 동일하며 수정이 완료 되어 제출 된 논문은 더 이상 수정할 수 없습니다.

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Author's comment

STEP 7. Preview

STEP 8. Submit

Step 6. Author's comment

* Author's comment

Author's comment

Prev

Save

Next

Reviews/Revisions

Manuscript in Revision

Edit (revision) – 제출 완료

저자 수정 후 제출이 완료 된 논문은 Status 상태가 “Completed”로 변경되어 더 이상 수정 할 수 없으며 제목 클릭 후 상세보기 화면에서 제출 된 파일 및 저자 의견을 확인할 수 있습니다.

Manuscript in Revision Manuscripts in Process

Manuscript Title	Date Submitted	Status	Edit (revision)
[Redacted]	[Redacted]	In first revision Minor revision	Completed

Title

Category of Submission: New

Manuscript ID: [Redacted] 1

Subspecialty: [Redacted]

Temporary number: 20190001

Title: TEST

Running title: TEST

Type of Manuscript: Original article

Date Submitted: 12-Dec-2019

Corresponding Author

E-mail: [Redacted]

Name: [Redacted]

Affiliation: [Redacted]

Address: [Redacted]

City: [Redacted]

Tel: [Redacted]

Cellular Phone: [Redacted]

Country: [Redacted]

Fax: [Redacted]

Author Information

[Redacted]

Author contribution

[Redacted]

Abstract & Cover Letter

Abstract: TEST

Keywords: TEST&TEST&TEST&TEST&TEST

Acknowledgment: TEST

Cover Letter & Additional Information

a. Research Grant: No

b. Conflict of Interest: No

Manuscript File

Original files

File Name	PDF File Name	File Designation
[Redacted]_001_00.docx		Title page (With Author Details)
[Redacted]_001_00.docx		Main body (No Author Details)
[Redacted]_001_00.docx		Copyright Transfer Agreement

1st revision files

File Name	PDF File Name	File Designation
[Redacted]_001_11.docx		Title page (With Author Details)
[Redacted]_001_2_11.docx		Main body (No Author Details)
[Redacted]_001_8_11.docx		List of responses file

	1st	2nd	3rd	4th	5th
Review Result	Minor revision				
Author's comment					
	1st Author's Answer				

Reviews/Revisions

Manuscripts Accepted

게재허가 "Accept"가 확정된 논문을 확인하실 수 있습니다.



The journal to which you are submitting your manuscript employs a plagiarism detection system. By submitting your manuscript to this journal you accept that your manuscript may be screened for plagiarism against previously published works.

New Submissions

[Submit a Manuscript](#)

- [0 Incomplete Submissions](#)
- [0 Submissions Returned to Author](#)
- [0 Submissions Under Process](#)

Reviews / Revisions

- [0 Manuscripts in Review](#)
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